

**TOWN OF EAST WINDSOR
BOARD OF SELECTMEN**

**REGULAR MEETING MINUTES
June 7, 2005**

I. TIME AND PLACE OF MEETING

Ms. Roberts called the meeting to order on Tuesday, June 7, 2005 at 7:30 p.m. at the East Windsor Town Hall

II. ATTENDANCE

Linda Roberts, First Selectman
Al Regina, Selectman
Kenneth Crouch, Deputy First Selectman
Thomas Sinsigallo, Selectman
Michael Balf, Selectman

III. ADDED AGENDA ITEMS

**MOTION: To add the appointment of Tim Howes to the Municipal Facilities Study Committee, Section VIII, Item B. New Appointments
Made by Mr. Crouch, seconded by Mr. Regina
ALL MEMERS IN FAVOR. MOTION CARRIED.**

IV. PREVIOUS MINUTES

A. Regular meeting minutes of May 3, 2005

**MOTION: To accept the regular meeting minutes of May 3, 2005, as submitted
Made by Mr. Regina, seconded by Mr. Crouch
ALL MEMBERS IN FAVOR. MOTION CARRIED.**

V. PUBLIC PARTICIPATION

Rand Stanley, Building Inspector, Rye Street

Mr. Stanley brought the Board's attention to the Board of Finance increase in the Building Departments Projected Revenue by 20%. The projected revenue figures given are based on an educated guess and Mr. Stanley does not have full confidence that the figure, now \$300,000, can be met. While he can appreciate why this was done, he is concerned that if that figure is not reached it will reflect negatively on his department, in that his budget is based on that projection. He does not believe this is fiscally prudent. He likes to set realistic goals. The projection is determined based on history of revenues generated, as well as considering current and pending PZC projects. Mr. Stanley is more comfortable with \$250,000, which represents a palatable and realistic figure. His office makes a concerted effort now to reach the current revenues, adding \$50,000 to that is burdensome. To process the average standard house, 2400-2800 square feet, after land

use issues are addressed, estimate: 1 ½ hours. Mr. Stanley summarized that the office will work to achieve these revenues, but does not understand how the Board of Finance reached the decision without a call to the Building Department.

VI. COMMUNICATIONS – Distributed and discussed

- A. Postal Carrier's Food Drive Thank you
- B. Connecticut Trolley Museum Thank you
- C. Thank you from the Norton Family
- D. Legislative Update
- E. OPM/2003 Sales/Assessment Ratio Study and Equalized Net Grant List
- F. Connecticut Labor Force Data for February and March 2005
- G. East Windsor Rotary Club/Family Recreation and Sports Fair

VII. SELECTMEN'S REPORTS

A. L. Roberts, First Selectman

- A meeting was held with the Warehouse Point Fire District to discuss Fire Marshall duties. A subcommittee was created to report procedure and follow protocol.
- The Millbrook Clean up has a \$4 million proposal for the State portion of clean up. This is recommended for bond. The clean up will not commence until the State has their share of the monies in place.

B. K. Crouch, Deputy First Selectman

- VETERANS COMMITTEE – The Memorial Day events went well. Next year the cook-out will be at the American Legion.
- BUILDING COMMITTEE – Regarding the renovation of the police station the electric and air conditioning projects are out to bid.

C. A. Regina, Selectman – No report

D. T. Sinsigallo, Selectman

- AD HOC LIBRARY COMMITTEE – The members will come before the Board of Selectmen at the next meeting to present their proposal.
- Senator LeBeau stated \$162,000 to East Windsor.
- Mr. Sinsigallo requested a copy of the letter to the Board of Finance referenced in a recent Journal Inquirer article.

E. M. Balf, Selectman

- BOARD OF EDUCATION – Dr. Gallucci is the new superintendent of schools – he was the interim superintendent.
- MUNICIPAL FACILITIES STUDY COMMITTEE – This committee met, has good participation, and will begin the walking tours of the town facilities, starting with the schools and then the emergency facilities. Mr. Balf will be the Board of Selectmen liaison for this Committee and report their activities to the Board as necessary.
- He also reported on two complaints received regarding damage to fire department markers at the Springdale Cemetery. Others were noted to be

broken as well. While the cemeteries should look good year round, it is especially important that they are well cared for on Memorial Day. Mr. Balf said the damaged markers were replaced the same day as the complaint was received.

VIII. BOARD AND COMMISSION APPOINTMENTS & RESIGNATION

A. Vacancies:

American Heritage River Commission:

Five reg. R or U vacancies, 4-yr. terms, with one vacancy to be filled, terms expiring 11/1/2007

Four Alt. vacancies, 4-yr. terms

Cable Television:

One reg. R, vacancy, 2-yr. term

Conservation Commission:

One alt. R & U, vacancy, 4-yr. terms

Economic Development Commission:

One Reg. R, D or U, vacancy to be filled, term expiring 11/1/2005

Municipal Building Code Board of Appeals:

Five Regular Members

Natural Resource Preservation Committee:

Two Reg. R or D, vacancies to be filled, 18 month term to expire 07/31/2006

Property Maintenance Code Bd. Of Appeals:

One Reg. R or U, vacancy, 4-yr. term

B. Resignation:

Kevin Leslie, Municipal Facilities Study Committee

MUNICIPAL FACILITIES STUDY COMMITTEE

MOTION: To accept the resignation of Kevin Leslie from the Municipal Facilities Study Committee.

Made by Mr. Regina, seconded by Mr. Balf

ALL MEMBERS IN FAVOR. MOTION CARRIED.

Re-Appointment - none

New Appointments, Applications to be considered:

Joanne Drapeau, (D), American Heritage River Commission, 4-yr. vacancy to be filled, term expiring 11/1/2007

NO ACTION – Party Affiliation issues to be discussed as per current roster on this Commission and current vacancy.

MUNICIPAL FACILITIES STUDY COMMITTEE

**MOTION: To appoint Tim Howes to the Municipal Facilities Study Committee
Made by Mr. Crouch, seconded by Mr. Balf.**

DISCUSSION: Discussed the current members of this Committee who are involved with the Education services to the Town. It was agreed that Mr. Howes has knowledge of the buildings and is a good candidate.

ALL MEMBERS IN FAVOR. MOTION CARRIED

****MOTION: To go out of Agenda Order to New Business Item E.
Made by Mr. Regina, seconded by Mr. Crouch**

ALL MEMBERS IN FAVOR. MOTION CARRIED

PROPOSED SCENIC ROAD ORDINANCE

Ms. Smiegel and _____ came before the Board to discuss the Historic Commission's proposed Scenic Road Ordinance - a packet of materials, including the letter to frontage property owners was the topic of conversation. The authority and procedure for both State and Town roads to be delineated as scenic was discussed at length. The ordinance is proposed to protect the historical nature and/or scenic beauty of a road. The Plan of Conservation and Development discusses preserving the rural character of East Windsor. The criteria to pass the proposed road in question is a 2/3 vote of the *lineal frontage owners*. Ms. Smiegel indicated it is a grass roots movement by people who live on the road in question. The parameters which this ordinance would give the Planner, including but not limited to, such items as tree plantings and road placement were discussed.

The Commission has proposed certain roads as scenic, more can be added. If historic districts were in place, more roads would be on the suggested scenic road list. Problems with modern buildings interspersed with historic buildings were explained. The basic goal of this proposal is to maintain the rural character of the community.

The Board will review the corresponding State statutes to this ordinance with an eye toward what, if any, restrictions are present in the language. It was suggested to add to the application what frontage portion the owner has. At the next meeting the Selectmen can decide whether they agree with this proposed ordinance and if so, grant permission for the Historical Commission to solicit the property owners of the suggested scenic roads and when a proposed ordinance for that road is in place, a public hearing will be held.

**MOTION: To table this item to the next Selectmen's meeting
Made by Mr. Balf, seconded by Mr. Crouch**

ALL MEMBERS IN FAVOR. MOTION CARRIED.

****MOTION: To go out of Agenda Order to New Business Item D.
Made by Mr. Regina, seconded by Mr. Crouch
ALL MEMBERS IN FAVOR. MOTION CARRIED**

SCOUT HALL REQUEST FOR SHADE STRUCTURE

Ms. Masters came before the Board to discuss the 2005 American Academy of Dermatology Shade Structure Grant Program Application. The grant would provide \$8,000 and the Scout Hall would then apply for funding (\$10K - \$12K) from the Hartford Foundation for Public Giving. Currently the idea is for a gazebo type structure (possibly 20 x 40). No idea of cost and/or specific location currently. It was stated that final approval of the location by the Board was NOT necessary.

**MOTION: To grant approval of the shade structure at 28 Abbe Road
Made by Mr. Regina, seconded by Mr. Sinsigallo
ALL MEMBERS IN FAVOR. MOTION CARRIED.**

****MOTION: To return to agenda order
Made by Mr. Regina, seconded by Mr. Crouch
ALL MEMBERS IN FAVOR. MOTION CARRIED**

IX. UNFINISHED BUSINESS

A. Abandoned Car Ordinance

**MOTION: To reestablish the Ad Hoc Abandoned & Unregistered Motor Vehicle Ordinance Committee, members as Thomas Sinsigallo, D. James Barton, Bill Korb, Wayne Shary, George Snyder and Scott Riach, for an 18 month term expiring December 31, 2006.
Made by Mr. Regina, seconded by Mr. Balf
ALL MEMBERS IN FAVOR. MOTION CARRIED.**

This Committee shall report back to the Board of Selectmen with the FINAL report within SIX (6) months.

B. Budget FYE 2006

The State budget adopted looks to provide the Town with \$160K. Lobbying for the conveyance tax is extremely important as if that does not stay in place the town stands to lose \$150K – essentially negating the State monies in the budget to the Town.

There was an insert in the Reminder for Vote No on the budget – there is no formal action committee in place.

If the referendum fails, another look at the budget may result in cuts to Town services and possible adjustments to refuse and recycling.

C. Secretary of State Annual Awards

The recipients and the time frame within which to submit names was discussed.

D. East Windsor Ambulance

Ms. Roberts over viewed the efforts and progress of the Ad Hoc Committee in creating the proposed contract for the East Windsor Ambulance with the Town of East Windsor. The proposal was unanimously agreed to by the Committee. The benefits of this contract, including the Town's ability to determine what the annual cost of these services. The two lump sum payments were determined based on the replacement schedule of two new ambulances every five years. The lease for the building is \$1 a year. It is the understanding that the Town is subsidizing the ambulance as a business in transition, but separate from the Town. The agreement is fashioned so as to make sure the Town subsidizes the portion of the business that services East Windsor.

The contract does not address other Town emergency agencies responding to medical calls. The portable radios and units are for ambulance service only.

**MOTION: To execute the Contract for Ambulance Services for the East Windsor Ambulance Association contingent upon review and approval of the Town Attorney.
Made by Mr. Sinsigallo, seconded by Mr. Balf
ALL MEMBERS IN FAVOR. MOTION CARRIED.**

E. Ethics Ordinance

**MOTION: To hold a public hearing regarding this ordinance, date to be determined by the First Selectmen
Made by Mr Crouch, seconded by Mr. Regina.
ALL MEMBERS IN FAVOR. MOTION CARRIED.**

F. *Charter Revision (verbal update)**X. NEW BUSINESS****A. Elizabeth Burns/Elderly Commission request**

Ms. Burns reported there is a full board now who meets the 4th Monday of the month at 11:30 a.m. The Board requests an extension to present their preliminary report on tax credits/tax deferment. Currently this report is due in June – they are requesting an extension to January, 2006. Public Hearings are slated for September.

**MOTION: To extend the deadline for this Commission's report on tax credit/tax deferment until January, 2006.
Made by Mr. Balf, seconded by Mr. Crouch
ALL MEMBERS IN FAVOR. MOTION CARRIED.**

B. Leo Club Rock Show for the Daigle Family

MOTION: To grant permission for the Leo Club to hold a Rock Show at the Town Hall Annex on June 30, 2005 from 7 – 11 p.m.

Made by Mr. Sinsigallo, seconded by Mr. Crouch.

ALL MEMBERS IN FAVOR. MOTION CARRIED.

C. Ethics Commission request for Attorney Approval

Per the Charter, special counsel for the Ethics Commission is appointed by the Board of Selectmen.

MOTION: To appoint Richard Goodman, Esq as special counsel to the Ethics Commission

Made by Mr. Regina, seconded by Mr. Crouch

Vote: In favor: Roberts, Regina, Crouch, Balf

Abstained: Sinsigallo

MOTION CARRIED.

D. Scout Hall/request for Shade Structure – addressed above out of order.**E. Proposed Scenic Road Ordinance – addressed above out of order****F. Request for Year End Transfers**

MOTION: To recommend to the Board of Finance the transfer of the June 30th unencumbered balance from the Road Improvements Line 1-01-25-3183-7-799-0600-0 to the Public Works Road Improvements Line 1-08-55-1025-7-499-0484-0 in the Capital and Nonrecurring Account

Made by Mr. Regina, seconded by Mr. Balf

ALL MEMBERS IN FAVOR. MOTION CARRIED.

MOTION: To recommend to the Board of Finance the transfer of the June 30th unencumbered balance from the WPCA Sinking Fund Line OP Trans – WPCA 1-01-30-4220-9-960-000-0 to the WPCA Sinking Fund Line 1-08-55-1025-7-799-0723-0 in the Capital and Nonrecurring Account

Made by Mr. Regina, seconded by Mr. Crouch

ALL MEMBERS IN FAVOR. MOTION CARRIED.

MOTION: To recommend to the Board of Finance the transfer of the June 30th unencumbered balance from the WPCA Lead Paint Removal Line 1-01-30-4220-3-393-000-0 to the WPCA Lead Pain Removal Line 1-08-55-1025-7-799-07223-0 in the Capital and Nonrecurring Account

Made by Mr. Regina, seconded by Mr. Balf

ALL MEMBERS IN FAVOR. MOTION CARRIED.

MOTION: To recommend to the Board of Finance the transfer of the June 30th unencumbered balance in the Capital Improvement Current Projects to either existing or newly created lines in the C&R Account for the following projects not yet completed:

1-01-55-9445-7-799-375-0	Highway Replacement of Trucks
1-01-55-9445-7-799-617-0	Assessor Software
1-01-55-9445-7-799-636-0	Police Cruisers
1-01-55-9445-7-799-745-0	Town Clerk - Automated Land RCD

Made by Mr. Crouch, seconded by Mr. Regina

ALL MEMBERS IN FAVOR. MOTION CARRIED.

G. Cancel June 21st 2005 meeting

The CCROG dinner is schedule for this date. Should important business need attention, the Selectmen will call a meeting.

MOTION: To cancel the June 21, 2005 meeting
Made by Mr. Regina, seconded by Mr. Balf

ALL MEMBERS IN FAVOR. MOTION CARRIED.

H. Tax Refunds

MOTION: To approve the tax refunds in the amount of \$75.18 as recommended by the Tax Collector

Made by Mr. Crouch, seconded by Mr. Regina

ALL MEMBERS IN FAVOR. MOTION CARRIED

I. Request for added appropriation

- Registrar of Voters

The reason the request is for three referendums is that there will not be time in the current fiscal year to go back and request monies should there be a need for a third referendum. The Board of Finance will know if they need to appropriate the full amount or a reduced amount, based on the number of referendums held.

MOTION: To recommend to the Board of Finance an added appropriation of \$11,000 to cover the cost of three referendums.

Made by Mr. Crouch, seconded by Mr. Balf

In favor: Roberts, Crouch, Balf, Sinsigallo

Opposed: Regina

MOTION CARRIED.

Opposed vote reason: a personal issue with people who pass petitions for referendums working the polls.

XI. ADJOURNMENT

MOTION: To adjourn at 9:30 p.m.

Made by Mr. Balf, seconded by Mr. Regina

ALL MEMBERS IN FAVOR. MOTION CARRIED.

Respectfully submitted

Cynthia D. Croxford

Recording Secretary

***Starred items will not be discussed, but will remain on agenda pending receipt of additional information.**